

## The Shetland Bus Friendship Society

The Shetland Bus Friendship Society was formed in 2001 to cement the links between Shetland and Norway forged during World War 2 and to keep the memory of the Shetland Bus alive.

In 2003 the Society built a memorial on the seafront in Scalloway dedicated to the memory of 44 Shetland Bus men who gave their lives fighting for Norway's freedom. Every year the Society organises two wreath laying ceremonies at the memorial to honour the war dead - on Norwegian Constitution Day 17th May, and on Remembrance Sunday in November.

When the Society was invited to take over ownership and management of Scalloway Museum, suitable premises were located in Scalloway and converted. The museum was officially opened by the former Norwegian Prime Minister Jens Stoltenberg on 17th May 2012.

The museum has artefacts and interpretive displays on the history of Scalloway, including an extensive display dedicated to the Shetland Bus.

The new reference room facility in the museum opened in April 2014, and is available for research by appointment. It houses the collection of books and documents given to both Shetland Bus Friendship Society and Scalloway Museum.

Our museum displays are updated and maintained each year. This ongoing work is entirely voluntary and we thank you for your support.

Membership Secretary



# SHETLAND BUS FRIENDSHIP SOCIETY

## MEMBER/FRIEND APPLICATION FORM

**SHETLAND BUS FRIENDSHIP SOCIETY  
MEMBER/FRIEND APPLICATION FORM**

I wish to become a Member/Friend of the Shetland Bus Friendship Society. Please see 'Options' on next page for the difference between Members and Friends.

**Please tick one box below to select your preferred option**

- Member (Children under 16 years of age cannot become Members)  
 Friend

Title	Full Name	Gift Aid	Signature (if Gift Aid)	Date
		YES/NO		

**If you are a UK taxpayer, the value of your donation/fee can increase by at least 25% under the Gift Aid scheme – at no additional cost to you!**

I confirm that I am a UK taxpayer. Please treat all donations or membership fees I make to the Shetland Bus Friendship Society as Gift Aid until further notice. To confirm eligibility please complete the boxes above.

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Please be aware that you must have paid an amount of income and/or capital gains tax at least equal to the amount of tax reclaimed by all charities on all your donations in the tax year (6<sup>th</sup> April to 5<sup>th</sup> April). Other taxes such as VAT and Council Tax do not qualify. Please let us know if your tax circumstances or name/address change so that we can update our records.

- Please tick box to confirm your agreement to the charity retaining your contact details.

ADDRESS\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

POSTCODE\* \_\_\_\_\_

\*Required for Gift Aid and Membership

E-MAIL \_\_\_\_\_

Please indicate your preferred method for us to contact you:  Email  Letter

**Please Indicate Payment Method: Cash/Cheque/Standing Order/PayPal (Delete not applicable)**

**Forms can be returned via email to: [membership@scallowaymuseum.org](mailto:membership@scallowaymuseum.org) or posted to the address below:**

Membership Secretary  
 SBFS  
 Scalloway Museum  
 Castle Street  
 Scalloway  
 Shetland, ZE1 0TP

Membership Fee £10 (if applicable)	<b>£</b>
Donation (if applicable)	<b>£</b>
<b>TOTAL</b>	<b>£</b>

**OPTIONS**

The differences between the two options are shown below:

<b>Rights/Responsibilities</b>	<b>Member</b>	<b>Friend</b>
Right to attend and vote at the Annual General Meeting	YES	NO
Must act in interest of the charity	A legal responsibility of members	Not applicable
Must ensure the charity acts in a manner consistent with its charitable purposes	A legal responsibility of members	Not applicable
Can be elected as a trustee	Trustees are legally required to be members	NO
Membership records have to be kept and made available to charity trustees or members when requested	A legal requirement with former members details being retained for 6 years	Not required
Membership Fee	Annual membership fee of £10 required by our constitution	Not required
Donations	Optional	Optional
Season Ticket (value £3)	YES	NO
Annual Newsletter	YES	YES

To become a 'Friend' of the Shetland Bus Friendship Society please provide your name, email address and donation amount. If you do not have an email address it would help us contact you in future if you provide your contact details. If you want your donation to be valid for Gift Aid please provide your address details which legally have to be shared with HMRC.

If you are interested in becoming more actively involved in the charity's operations, attend meetings or become a trustee you will need to register as a 'Member', provide your name, address details, a £10 membership fee and optionally an email address, if you have one.

If you become a member you should be aware that the charity is legally required to retain your name and address details and make these available, when requested, to charity trustees and other members. Address details will be omitted if the request is made by a member. Details of former members must be retained for 6 years.

All name and address details will be retained by the charity on a secure database which will only be accessible to authorised trustees. These details will not be used for marketing purposes or shared with other organisations or individuals unless we are legally required to do so (see above).